MAIN INSTITUTIO

R5 INFOCARD 1

How to interact with authorities?

- National revenue agency
- National insurance institute
- Municipalities and governships
- Courts
- Trade register
- Police



HOW TO BE WELL INFORMED AND PREPARED?

- 1. Familiarize yourself with your rights and responsibilities as citizens.
- 2. Visit any of the listed institutions to collect information brochures on procedures, deadlines, and required documents.
- 3. Carefully plan your actions to meet all yearly deadlines.
- 4. Stay informed, adaptable, and unafraid to seek help and support.
- 5. Treat others with respect and courtesy, as you would like to be treated.

IMPORTANT DOCUMENTS

- 1. Identity documents—identity card, passport, driver's license
- 2. Insurance documents for labour experience, pension, child benefits
- 3. Social benefits and allowances for poverty, disability, etc.
- 4. Annual tax return
- 5. Local taxes and fees



EMPLO GAME

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