

## How to interact with authorities?



### MAIN INSTITUTIONS:

- National revenue agency
- National insurance institute
- Municipalities and governships
- Courts
- Trade register
- Police



### HOW TO BE WELL INFORMED AND PREPARED?

1. Familiarize yourself with your rights and responsibilities as citizens.
2. Visit any of the listed institutions to collect information brochures on procedures, deadlines, and required documents.
3. Carefully plan your actions to meet all yearly deadlines.
4. Stay informed, adaptable, and unafraid to seek help and support.
5. Treat others with respect and courtesy, as you would like to be treated.

### IMPORTANT DOCUMENTS

1. Identity documents—identity card, passport, driver's license
2. Insurance documents - for labour experience, pension, child benefits
3. Social benefits and allowances for poverty, disability, etc.
4. Annual tax return
5. Local taxes and fees



**eEMPL O GAME**

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